

I. OVERALL SCHOLARSHIP (Spring 2008 & Fall 2008)

GPA - Actives	Spring _____	Fall _____
GPA - Pledges/Associate Members	Spring _____	Fall _____
GPA - Chapter	Spring _____	Fall _____

ANSWER THE FOLLOWING QUESTIONS YES OR NO AND PROVIDE DOCUMENTATION REQUESTED:

- A. Do you have a chapter grade requirement for holding office? Provide section of bylaws or constitution. _____
- B. Does your chapter have a grade requirement for initiating? Provide section of bylaws or constitution. _____
- C. Does your chapter have a written scholarship program? Provide program outline or description. _____
- D. Does the chapter have a library or other designated study area in the chapter facility or on campus? Where? _____
- E. Did the scholarship chair attend the monthly scholarship chair meetings? _____

PLEASE ANSWER THE FOLLOWING QUESTIONS AND PROVIDE THE INFORMATION REQUESTED:

- F. List programs, presenters, and outlines of outside resource people used by the chapter to conduct seminars on study skills, time management, etc.

- G. In what ways does the chapter interact or program with the faculty.

- H. Provide name, title, and responsibilities of the chapter faculty advisor.

- I. Describe the chapter scholarship awards program.

- J. List names and awards of any national fraternity, sorority, or Greek scholarships members of the chapter have won.

- K. List members' names and societies of any scholastic honor societies (Phi Beta Kappa, Tau Beta Pi, etc.) any members of the chapter have won.

- L. List members' names and any outstanding scholarships they received.

- M. List names and any research opportunities members are involved.

- N. List any other accomplishments that are relevant to this section that are not included in the questions above.

II. RECRUITMENT EXCELLENCE (Spring 2008 & Fall 2008)

Number of Persons Pledged	Spring _____	Fall _____
Chapter Membership	Spring _____	Fall _____
Does chapter membership meet the campus average?	Spring _____	Fall _____

ANSWER THE FOLLOWING QUESTIONS YES OR NO AND PROVIDE DOCUMENTATION REQUESTED:

- A. Does the chapter send out summer mailings or email to members? Provide copy of mailing. _____
- B. Does the chapter establish membership criteria prior to the recruitment process? Include criteria. _____
- C. Does the chapter have a membership recruitment seminar for members at least once per year? Provide agenda. _____
- D. Is the chapter's recruitment program based on non-alcoholic functions? _____
- E. Did the chapter take quota during formal or informal rush? (Sororities only) _____
- F. Does your Chapter provide a first year scholarship? (Fraternities only) Provide copy of application. _____

PLEASE ANSWER THE FOLLOWING QUESTIONS AND PROVIDE THE INFORMATION REQUESTED:

G. What were the chapter goals for each recruitment period and how did you achieve them?

H. Did your chapter participate in Greek rush activities during new student orientation?

Greek carnival _____	name of booth _____
Freshmen move in _____	# of chapter participants _____
Orientation coordinators or leaders _____	# of chapter participants _____

List other events and # of chapter participants.

I. Explain the chapter's recruitment process.

J. List any other accomplishments that are relevant to this section that are not included in the questions above.

III. PLEDGE/NEW MEMBER RETENTION AND EDUCATION (Spring 2008 & Fall 2008)

Persons Pledged Spring _____ Fall _____

Persons Initiated Spring _____ Fall _____

ANSWER THE FOLLOWING QUESTIONS YES OR NO AND PROVIDE DOCUMENTATION REQUESTED:

- A. Are pledges/new members included in chapter operations, committees, and meetings? Provide attendance records. _____
- B. Does the chapter have a new member manual or supplement to the national program? Include manual. _____
- C. Does the chapter have a written Big Brother/Little Brother, Big Sister/Little Sister Program? Include program. _____
- D. Does the pledge/new member program consist of a wide variety of activities and sessions? Provide syllabus. _____
- E. Does the chapter send any material to the parents of pledges/new members? Include material. _____
- F. Does the chapter hold a retreat for the new members? Include agenda and purpose. _____

PLEASE ANSWER THE FOLLOWING QUESTIONS AND PROVIDE THE INFORMATION REQUESTED:

G. How is the member development program void of hazing activities and any activity questionable in purpose?

H. List pledges/new members and the campus activities in which they participate.

I. What kind of post-initiation training or chapter ritual education/orientation program does the chapter provide that includes pledges/new members and brothers/sisters?

J. How are new members introduced to the Greek community?

K. List any other accomplishments that are relevant to this section that are not included in the questions above.

IV. CAMPUS LEADERSHIP (Spring 2008 & Fall 2008)

(On a separate piece of paper, list all members of your fraternity/sorority, all campus organizations in which they are members and the offices they hold. Do not include campus jobs. **Only list activities/organizations members' participated in the spring and fall of 2008 and only include offices held in spring and fall 2008. Do not list varsity athletics.**)

PLEASE ANSWER THE FOLLOWING QUESTIONS AND PROVIDE THE INFORMATION REQUESTED:

A. List events other than social that the chapter sponsors as campus wide programming. Provide publicity posters or agendas.

B. List campus wide speakers or educational programs (i.e., Sex, Drugs & Rock 'n' Roll) that your chapter has attended and number of members attending.

C. Describe your chapter's participation in University Parents Weekend.

D. List members, sport, and any special achievement of members involved with varsity athletics, i.e., captains, NACA titles, etc.

E. List intramural sports in which the chapter participated and places won.

F. List specific campus events (Winter Carnival, Homecoming, Engineers Week, Hudson Relays, etc.) in which your chapter participated and the number of members who participated.

G. List any leadership conferences your members have attended and the names of the chapter participants.

H. List any other accomplishments that are relevant to this section that are not included in the questions above.

V. GREEK LEADERSHIP (Spring 2008 & Fall 2008)

ANSWER THE FOLLOWING QUESTIONS YES OR NO AND PROVIDE DOCUMENTAION WHEN REQUESTED:

- A. Did your chapter reach a standards score of 85% or higher? _____
- B. Did your chapter have perfect attendance at IFC/Panhel meetings? _____
- C. Did the chapter create positive PR through printed or electronic material not including classies?
Provide up to 5 differnt examples. _____

PLEASE ANSWER THE FOLLOWING QUESTIONS AND PROVIDE THE INFORMATION REQUESTED:

- D. List all the national fraternity/sorority awards, or Greek/campus awards for which your chapter has been recognized.

- E. List names, with current offices, of any of your members holding positions in the following:
 - 1. IFC/Panhel/JBoard
 - 2. Order of Omega members
 - 3. Scholarship Commission/committees/Smarrt Leaders/Rush Guides
 - 4. Other Greek leadership positions that you feel are relevant._____

- F. List programs your chapter has attended (including number of members attending) that were sponsored by IFC/Panhel or the Greek Life Office (i.e., Greek III, risk management, leadership, etc.).

- G. List events in which your chapter participated in Greek Week and where your chapter placed.

- H. List any other accomplishments that are relevant to this section that are not included in the questions above.

VI. Outstanding Citizenship (Spring 2008 & Fall 2008)

Don't not list the activities of individuals, only activities of the chapter. (Use other sheets if necessary.)

Name of charity	Type of event	Total # of hrs. worked	Total # of members involved	Money raised	Other collected (blood drive, clothes, cans, food)
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- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.

Total number of projects _____

Total number of community service hours completed _____

Total number of philanthropy money raised _____

Total number other donations _____

ANSWER THE FOLLOWING QUESTIONS YES OR NO AND PROVIDE THE INFORMATION REQUESTED:

- Did your chapter reach their 2007-08 community service goal? _____
- Did your philanthropy chair attend monthly philanthropy chair meetings? _____
- Did your chapter participate in the adopt a service organization program? Provide documentation. _____

PLEASE ANSWER THE FOLLOWING QUESTIONS AND PROVIDE THE INFORMATION REQUESTED:

- Explain how your chapter respects the rights of neighbors to preserve the quiet and peaceful enjoyment of their property.

- List the IFC/Panhel sponsored Greek service projects the chapter participated in and the number of participants in each.

- List the service projects the chapter sponsors for the university and the benefits of the projects.

- List other chapter's philanthropy projects in which your chapter participated.

- List any other accomplishments that are relevant to this section that are not included in the questions above.

VII. ALUMNI/AE PROGRAMMING (Spring 2008 & Fall 2008)

ANSWER THE FOLLOWING QUESTIONS YES OR NO AND PROVIDE THE INFORMATION REQUESTED:

- A. Does your chapter have an Alumni/ae Relations Program? Provide copy of program. _____
- B. Does your chapter publish an Alumni/ae newsletter? How often? _____ Provide copy/ies of newsletter. _____
- C. Does your chapter recognize outstanding Alumni/ae service? List awards and winners. _____
- D. Do you sponsor an Alumni/ae event in celebration of your Founder's Day? Provide invitation. _____
- E. Does your chapter have a house corporation that meets at least once per school term? Provide meeting minutes. _____
- F. Does your advisor or house corp. person attend Alumni Greek Council Meetings? _____
- G. Does your chapter produce an Alumni/ae membership directory? Provide copy of cover and first 2 pages. _____
- H. Does your chapter have a web page for alumni to access current information on the chapter? Provide a sample. _____

PLEASE ANSWER THE FOLLOWING QUESTIONS AND PROVIDE THE INFORMATION REQUESTED:

- I. List all programs/activities your chapter sponsored for Alumni/ae (football games, teas, etc.). Provide invitations.

- J. Explain how the Alumni/ae are actively and regularly involved in the planning and execution of Alumni/ae program events and the Alumni/ae newsletter.

- K. Explain how the chapter promote networking with alumni/ae? Provide any supporting documentation.

- L. List any other accomplishments that are relevant to this section that are not included in the questions above.

VIII. CHAPTER MANAGEMENT (Spring 2008 & Fall 2008)

Number in the house _____

Capacity _____

ANSWER THE FOLLOWING QUESTIONS YES OR NO AND PROVIDE THE INFORMATION REQUESTED:

- A. Has the chapter provided proof of the required amount of liability insurance? Provide certificate. _____
- B. Has a national representative visited your chapter within the last academic year? _____
- C. Has the chapter facility met all local fire, safety, and health codes? Provide documentation. _____
- D. Does the chapter conduct an annual retreat facilitated by someone other than an active member? Provide agenda. _____
- E. Does the chapter operate budgets in a financially sound way? Provide accounts receivable/accounts payable, etc. _____
- F. Does the chapter operate a meal plan? Provide describe of the plan. _____
- G. Does the chapter have an active Chapter Advisor selected by the chapter? Provide name and job description. _____
- H. Does the chapter have a code of conduct? Provide copy of code of conduct. _____

PLEASE ANSWER THE FOLLOWING QUESTIONS AND PROVIDE THE INFORMATION REQUESTED:

- I. Explain how the chapter keeps members informed of events in the Greek community. Provide documentation.

- J. Explain the internal process used to hold members accountable for the fraternity's statement of individual and chapter responsibilities.

- K. Explain the process the chapter uses to ensure clean and sanitary living conditions and regular maintenance inside and outside the chapter facility including a cleaning program, work sessions, and inspections?

- L. Explain the chapter's reputation with the campus and community and how problems are addressed/handled with appropriate _____

- M. Explain and provide your chapter's crisis management program and its distribution to the chapter.

- N. Describe your chapter's point system and how it rewards members.

- O. Explain the chapter's goal setting process and the progress made toward reaching those goals. Provide copy of goals.

- P. Explain how the chapter advisor and/or advisory board are involved with chapter operations.

- Q. List any other accomplishments that are relevant to this section that are not included in the questions above.

IX. CHAPTER PROGRAMMING AND MEMBER DEVELOPMENT (Spring 2008 & Fall 2008)

This section is not for pledge education, but chapter programming.

ANSWER THE FOLLOWING QUESTIONS YES OR NO AND PROVIDE THE INFORMATION REQUESTED:

- A. Does the chapter have a membership development program (other than the new member program or retreats) which includes regular activities for all members? Provide program outline _____
- B. Does the chapter offer non-alcoholic brotherhood/sisterhood activities/programs? Provide documentation. _____

PLEASE ANSWER THE FOLLOWING QUESTIONS AND PROVIDE THE INFORMATION REQUESTED:

C. List membership development programs on social justice or health awareness issues (i.e., AIDS, racism, sexism, SMARRT Sexual Assault etc.) and provide documentation for programs.

D. List chapter programs that include career and placement guidance, leadership training, or etiquette training and provide documentation for the programs.

E. List chapter programs that educate members on alcohol and drug awareness and provide documentation.

F. List any chapter activities, other than social, the chapter sponsors with other campus organizations and provide documentation.

G. Describe what makes the chapter social program creative and diversified? Provide examples.

H. List any other accomplishments that are relevant to this section that are not included in the questions above.

Case Western Reserve University

MOST IMPROVED CHAPTER AWARD

Nomination Form

The MOST IMPROVED CHAPTER AWARD will be awarded annually by Case Western Reserve University to the active chapter on campus that has made the most progress during the previous year. (* This category will not be used for computing the Pytte Cup Award, and in order to be considered for this award you must submit a complete Award Application.) Nominate the chapter you think is the most improved this year.

I recommend that _____ Chapter of fraternity/sorority be considered for the MOST IMPROVED CHAPTER AWARD for the 2008 year and support my recommendations with the information attached.

NOTE: Attach a brief narrative of why you think the chapter is most improved.