

Please read before completing the PYTTE CUP APPLICATION

This award is presented annually to those Case Western Reserve University fraternities and sororities that have shown a consistently strong, well-rounded record over the past Spring and Fall semesters. The recipients of this award will be determined through the use of objective criteria and a point system.

The Pytte Cup Award will be issued to the fraternity and sorority that score the highest total of points. The application consists of nine different categories. Each category is made of a series of questions pertaining to the subject of that category. Points are allocated in each category based on the responses to the questions asked. Please read each section carefully and supply only the information asked.

An award will also be given to each fraternity and sorority that scores the highest number of points in each of the nine categories. Certificates of recognition will also be given to all fraternities and sororities that meet minimum standards in each category. Therefore, chapters who excel in certain categories should fill out the application even if they do not feel that they may win the overall award. When submitting your chapter's application, please include 4 additional copies for a **total of 5 complete applications**. They must be received in the Greek Life Office by February 27, 2009.

Applications are reviewed and scored by a committee of faculty, staff, Greeks, Alumni/ae and Student Affairs.

GETTING THE MOST POINTS FOR YOUR APPLICATION:

The information requested in this application pertains to the Spring 2008 and Fall 2008 semesters only. Do not include information from the current semester. When answering the questions, do not respond with elaborate statements. Please try to limit answers to the space provided. If more space is needed, additional pages can be attached (they must be properly labeled). Only include things that the chapter did not what the chapter planned to do or was supposed to do. Provide documentation for all questions. Providing documentation means printed material that proves the completion of the question. Examples of documentation are articles, posters, minutes, program outlines, sections of constitutions or bylaws, letters, invitations, attendance records, etc. (See or Ask Wes is not a form of documentation.) When answering questions and providing documentation, try to convey the quality of your event, program, etc. More points will be awarded to the chapters who have higher quality programs. If documentation is not provided where it is asked, that category may not be awarded the full value of points that it deserves. All documentation should be clearly labeled and placed, in question order, at the end of its respective category. Separate each category with some form of labeling. Do not include extra documentation that is not explained. If you can, fill in the last question of each section. It can't hurt. Do not leave questions or sections blank. If you do not do what the question asks tell the judges what you do, that might relate to the section or question. Please remember that applications that are concise, typed and bond are much easier to score. Most importantly, check your application before you submit it.

Each application must be accompanied by a **statement of verification** from an advisor that verifies the information in the application as accurate. Chapters found falsifying information on the application will be disqualified from that section.

If you have any questions, feel free to call Wes Schaub at 368-1363.