

**CONSTITUTION
OF
GUILFORD COMMUNITY COUNCIL
OF THE
RESIDENCE HALL ASSOCIATION
OF
CASE WESTERN RESERVE
UNIVERSITY**

PREAMBLE

As authorized and required by the Constitution of the Residence Hall Association of Case Western Reserve University, we, the residents of Guilford House, do establish and hold this Constitution and form this Community Council in order to build a better community for the residents of our building.

ARTICLE I

Membership

SECTION 1. ELECTED OFFICERS. The following officers shall be elected in accordance with the Constitution of RHA and shall form the Executive Community Council:

- (1) President;
- (2) Vice President;
- (3) Social Coordinator;
- (4) Treasurer; and
- (5) Secretary
- (6) Food Committee Representative;
- (7) Intramural Sports Representative;
- (8) Community Service Representative; and
- (9) Recycling Representative

SECTION 2. RESIDENCE LIFE STAFF. The Community Council shall be advised primarily by the Coordinator of Guilford Community. The remainder of the Residence Life Staff of Guilford Community shall be *ex-officio* members of the Community Council.

SECTION 3. FLOOR REPRESENTATIVES. Each floor shall, if it so desires, send one representatives to all Community Council meetings.

SECTION 4. OTHER MEMBERS. Any interested resident of Guilford Community who wishes to regularly attend Community Council meetings and share in the work of this body shall be a member of the Community Council.

SECTION 6. VOTING. All of the above members, in accordance with the Constitution of RHA, shall have voting rights.

ARTICLE II

Officers

SECTION 1. TERM OF OFFICE. All officers shall have a term of office beginning with Community Council Inaugurations and ending with University Commencement.

SECTION 2. DUTIES. All officers shall work to build a better community and environment for the residents of Guilford Community and shall attend all meeting of the Guilford Community Council.

- (1) The President shall
 - a. Oversee the overall structure of the Community Council and the other officers in building a better community for the building's residents;
 - b. Call and preside over all meetings of the Community Council;
 - c. Attend the meetings of the RHA General Body
 - d. Appoint other officers as deemed necessary by the Community Council.
- (2) The Vice President shall
 - a. Assist the President in leading the Community Council;
 - b. Attend all meeting of the RHA General Body;
 - c. Perform the duties of the President in that officer's absence
- (3) The Social Coordinator shall
 - a. Coordinate with the Residence Life Staff in meeting the programming needs and wants of the residents
 - b. Coordinate the Community Council in the execution of programs designed to enrich the lives of residents;
- (4) The Treasurer shall
 - a. Keep record of the financial transactions and accounts of the council;
 - b. Prepare all requests for additional funding
- (5) The Secretary shall
 - a. Take and distribute the minutes of Community Council meetings; and
 - b. Ensure that communication occurs throughout the community and that a newsletter is distributed regularly throughout the hall.
- (6) The Food Committee Representative shall
 - a. Attend all meetings of the RHA Food Committee;
 - b. Represent the concerns of the residents of Guilford Community; and
 - c. Share in the work of the Food Committee.
- (7) The Intramural Sports Representative shall
 - a. Attend all meetings called by the Coordinator of Intramural Sports Programs; and
 - b. Coordinate residents in participation in intramural sports activities.

(8) The Community Service Representative shall
a. Attend all meetings called by the Center for Civic Engagement and Learning or the RHA Executive Board; and
b. Ensure that the residents of Guilford Community have ample opportunities to participate in community service events by coordinating volunteers and volunteering activities.

(9) The Recycling Representative shall
a. Attend all meetings called by the Facilities Management Recycling Coordinator or the RHA Executive Board; and
b. Ensure that the residents of Guilford Community have ample opportunities to participate in recycling

SECTION 3. VACANCIES

(1) If the office of President becomes vacant, the Executive Community Council shall elect a President from the Vice Presidents of the Council.

(2) If any office other than that of the President becomes vacant, the President shall appoint a replacement.

ARTICLE III

Expulsion

SECTION 1. Any member of the Community Council shall be expelled from that body by a two-thirds majority vote of the Community Council if the body feels that one or more of the infractions below has been met.

(1) Failure to meet attendance requirements;

(2) Misconduct while acting on behalf of or in connection with the Community Council or RHA; or

(3) Failure to comply with the rules and regulations of RHA.

SECTION 2. Charges for expulsion shall be presented to the President, who shall preside over the ensuing trial of any other member. If the charges are against the President, the Vice President shall receive the charges and preside over the trial.

SECTION 3. If an Officer is expelled, that officer shall relinquish all responsibilities and connections with RHA for the remainder of that academic year and that office shall be considered vacant, to be filled in accordance with this Constitution.

SECTION 4. The Executive President of RHA shall be notified before any trial on the matter of expulsion is held and shall be in attendance at any such trials.

ARTICLE IV

Quorum

A minimum of fifty percent of the Community Council membership plus one member shall be required for the Community Council to conduct any business.

ARTICLE V

Amendment

This Constitution shall be amended by a two-thirds majority vote of all members present. Any amendments must be submitted in writing at the Community Council meeting at least one week prior.